

Dear Ms. Van:

I have booked my flights. Unfortunately my name was dropped from the Beirut conference (attached for your records the program with and without my name). As a result I will not be going to Lebanon. Here is my confirmed flight itinerary:

January 8, 2014: NYC-London
January 10, 2014: London-Amman (Jordan)
February 5, 2014: Amman-London
February 11, 2014: London-NYC

I will travel between Jordan and Palestine by ground transportation. I will be crossing the border from Jordan to Palestine on January 12th or 13th and return from Palestine to Jordan between February 2nd and 4th to board the flight to London.

I can send you more detailed if necessary when my plans in Jordan and Amman are clearer. I need to email my contacts and plan my research trip that has been tentative so far because I was waiting for the travel authorization.

Thanks for all your help and best regards,

Rabab Ibrahim Abdulhadi, PhD
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From: Dao Van

Sent: Friday, December 06, 2013 12:47 PM

To: Rabab Ibrahim Abdulhadi

Cc: Betty Y Matsuoka; Kenneth P Monteiro

Subject: RE: Foreign travel insurance ID card- Beirut, Lebanon, Amman, Jordan, Palestine, West Bank and London, England from 1/3/14-2/14/14

Dear Dr. Abdulhadi,

I appreciate the update. Whenever you are able to confirm is great, no rush. We just would like to make sure we coordinate your travel dates and destinations with our insurance administrator. Thank you.

Best Regards,
Dao

Dao VanQuate
Associate, Risk Management

Human Resources, Safety & Risk Management
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From: Rabab Ibrahim Abdulhadi
Sent: Friday, December 6, 2013 12:42 PM
To: Dao Van
Cc: Betty Y Matsuoka; Kenneth P Monteiro
Subject: RE: Foreign travel insurance ID card- Beirut, Lebanon, Amman, Jordan, Palestine, West Bank and London, England from 1/3/14-2/14/14

Dear Ms. Van:

Thanks for your email. I'll finalize my travel plans this weekend and send them to you by Monday. I need to double check re various parts of the trip.

Have a great weekend,

Rabab Ibrahim Abdulhadi, PhD
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From: Dao Van
Sent: Friday, December 06, 2013 11:41 AM
To: Rabab Ibrahim Abdulhadi
Cc: Betty Y Matsuoka
Subject: Foreign travel insurance ID card- Beirut, Lebanon, Amman, Jordan, Palestine, West Bank and London, England from 1/3/14-2/14/14

Dear Dr. Abdulhadi,

This is to confirm foreign travel insurance coverage is bound for your travel (1-faculty) to Beirut, Lebanon, Amman, Jordan, Palestine, West Bank and London, England from 1/3/14-2/14/14. The dates of travel are confirmed with the College of Ethnic Studies department. As I understand you have not booked your flights to these destinations, please advise if your dates of travel are different from what we have on record for this trip. Attached for your use is a copy of the travel insurance card. Please print one copy of the travel card for yourself. Then carry this insurance card on your person at all times in the event any assistance is needed during this trip and to note the toll free and collect-call phone numbers on the travel