



**SAN FRANCISCO  
STATE UNIVERSITY**

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DATE: October 31, 2013  
TO: Sue V. Rosser  
Provost and Vice President  
Academic Affairs  
FROM: Michael Martin  
Interim Associate Vice President  
Human Resources, Safety & Risk Management  
SUBJECT: Request for Approval - International Travel

Please find the attached information regarding a request to travel internationally to a high hazard country for your consideration and approval. A high hazard travel request must be approved by both the President and the Chancellor's Office. If you approve of the travel, please provide this request to the president for his consideration and approval. Please contact me if you have any questions regarding the requested travel, which is described briefly below.

Name and status of SF State lead traveler: Rabab Abdulhadi, faculty

Department: College of Ethic Studies

Destination(s): Beirut, Lebanon, Amman, Jordan and Palestine, West Bank via London, England (high hazard countries)

Travel Dates: January 3, 2014- February 14, 2014

Purpose of Travel: Dr. Abdulhadi will attend and present paper at CASAR's 5<sup>th</sup> International Conference, and meeting with potential collaborators towards memorandum of understanding with San Francisco State University.

Risks mitigation: Dr. Abdulhadi is a native of the region and Arabic is her native tongue. She has provided contacts for her stay with each country destination. The conference has a reputation for being safe and well protected by the American University of Beirut and CASAR.

Further information is attached.

Please indicate your approval for the requested travel by providing your signature below.

\_\_\_\_\_  
Sue V. Rosser, Provost and Vice President for Academic Affairs

\_\_\_\_\_  
Date

\_\_\_\_\_  
Leslie E. Wong, President

\_\_\_\_\_  
Date

Note: Complete information received from traveler on (October 31, 2013).